



# President's Awards Nomination Form

**Deadline for submission: Friday, October 14, 2016**

**Background:** The Association of Fundraising Professionals Chicago Chapter (AFP Chicago) is pleased to honor individuals who demonstrate high ethical standards and exemplify the philanthropic spirit of our great city.

The President's Award is presented to a fundraising professional who has demonstrated outstanding leadership and service to the AFP Chicago Chapter. *This is awarded to a paid fundraiser or fundraising consultant that abides by the AFP code of ethics and has served the AFP Chicago Chapter on at least three different committees or for a minimum of three years. Nomination should include a list of chapter accomplishments. Individuals who have won the Benjamin Franklin Award may be nominated for the President's Award, if applicable.*

**Nominees must be members of AFP Chicago.**

Beginning in 2016, the President's Award (previously presented at the AFP Chicago Midwest Conference) will be presented at the Chapter's Annual Membership Meeting. The President's Award will be presented to a fundraising professional who has demonstrated outstanding leadership and service to the AFP Chicago Chapter.

**Selection Process:** Completeness of information is essential for consideration. The Selection of the President's Award will be managed by a subcommittee of the Committee on Directorship. Nominators must be a current AFP Chicago chapter member. If they are not a member, the nomination must be endorsed by a current AFP Chicago chapter member.

**Presentation of Awards:** The honoree selected will receive their award at the Annual Meeting on Friday, December 2, 2016. The honoree will be notified of their selection by October 31, 2016. The honoree must be present to receive their award. AFP Chicago President's Award is not bestowed posthumously.

# Association of Fundraising Professionals Chicago Chapter President's Award Nomination Form

Please complete this form and nomination checklist and include it with your completed nomination packet. **LATE AND INCOMPLETE SUBMISSIONS WILL NOT BE CONSIDERED.**

Nominations must consist of four sections. Please use the following checklist to ensure that you have included all of the essential information:

- A letter on standard (8½" x 11") paper explaining why the nominee should be honored for the award. Cite specific examples of the nominee's fulfillment of the award category criteria.
- A copy of the nominee's current resume or a list of achievements.
- Supporting materials that may include copies of articles or reports, and/or a biography. Videos are not accepted.
- Three letters of support from individuals or organizations that strengthen the nomination. These should explain accomplishments that specifically support the award category definition.
- This completed Nomination Form Checklist.

**Please note: Nominations must be no more than ten pages in length, including this form and checklist. Kindly remove all staples from nomination packet prior to submitting.**

Please submit your completed nomination to AFP Chicago's Executive Director Pamela V. Williams at [pwilliams@afpchicago.org](mailto:pwilliams@afpchicago.org) or via direct mail to her attention at the AFP Chicago Chapter Office, 1717 N. Naper Blvd., Suite 102, Naperville, IL 60563. Nominations must be received **no later than October 14, 2016 to be considered.** Questions? Please call the AFP Chicago Chapter Office at 630-416-1166.

## **NOMINEE:**

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

WORK \_\_\_\_\_ Cell \_\_\_\_\_ EMAIL \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

## **NOMINATED BY:**

NAME \_\_\_\_\_ TITLE: \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

WORK PHONE \_\_\_\_\_ Cell \_\_\_\_\_ EMAIL \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I am not a current member of AFP/Chicago

Member endorsement: \_\_\_\_\_  
Name Signature

Nominations must be received no later than September 30, 2016 to be considered for this award.